



### Eligibility

**All Wednesdays on Broadway vendors who plan to sell a product must have a valid Minnesota State Tax Identification Number.** If you do not have one, one may be applied for by calling Minnesota State Sales Tax and Excise Division at (800) 657-3777 or (651) 296-6181. All vendors must collect and pay sales tax on each taxable sale made at a Wednesdays on Broadway event. **A Minnesota form ST-19 must be completed and returned with your application and fee.** It must be completed and returned before any sales can be made.

All vendors must be register and pay prior to the event date. Vendors will not be allowed to sell the day of event if any forms are missing. Food vendors must prove license or cottage food registration. Link to rules: <https://www.revenue.state.mn.us/sites/default/files/2023-04/fs148.pdf> All vendors must accept damage liability / waiver (through website registration) or sign form if alternate registration is completed.

Limit 1 per direct distribution vendor

### Vendor Space:

Size: 10ftx10ft (1 parking spot)

Fee: \$25 per spot, all fees to be paid in advance and complete registration including forms must be received to reserve spot. Applicants must supply their own tents, tables, chairs, cleanup, electrical cords, lighting (if needed) etc. Vendors must stay for the whole event 5:00-8:00 PM

\*\*Setup starts at 3:00 PM, vendors **will not be allowed to drive down Broadway after 4:30** as picnic tables will be blocking street.

### Warranties

While the committee of the Wednesdays on Broadway will make every effort to produce a successful event, they cannot warrant the level of attendance, weather conditions, sales or any circumstances beyond their control.

Refunds for cancellation (up to 7 days prior to event) will be less any payment processing fees. No refunds for cancellation within 7 days of event. In the event of severe weather, the market will be cancelled.

### Indemnity

To the extent permitted by law, all vendors agree to protect, indemnify, defend and hold harmless, the City of Spring Valley, Wednesdays on Broadway group and their respective volunteers against all claims, losses, damages to persons or property and costs (including attorney's fees), arising out of or connected with the event, including but not limited to, the installation, removal, maintenance, occupancy or use of event space or a part thereof, by vendor, except those claims arising out of the sole negligence or willful misconduct of the event volunteers.

**Nonprofit organizations please reach out directly to Tiffany for alternative registration.**

### Vendor Coordinator

Tiffany Mundfrom: [tiffanymundfrom@gmail.com](mailto:tiffanymundfrom@gmail.com)

507-251-2198